

CROWBOROUGH COMMUNITY CENTRE

SAFETY NOTES FOR CUSTOMERS

- In advance of the event, the Hirer must familiarise themselves with:
 - The action to be taken in the event of a fire.
 - The location and use of fire equipment and fire doors.
 - The location of fire escapes and the procedure for evacuation.
 - The method of operation of escape door fastenings.

and must check that:

- Fire exits are unlocked and panic bolts are in good working order.
- Escape routes are free from obstruction and can be used safely.
- Fire doors are not wedged open.
- Exit signs are illuminated.
- There are no obvious fire hazards on the premises.
- All means of egress from the premises must be kept free from obstruction and available for evacuation of the public at all times.
- The Hirer must ensure that any electrical appliances which they bring onto the premises are safe and in good working order.
- The Hirer may not bring onto the premises heating appliances of any type without the prior written consent of the Manager of CCC.
- No highly inflammable substances shall be brought onto or used on the premises.

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